RSPC P&C
EXECUTIVE MEETING AGENDA
DATE: Wednesday, 12th February, 2020
TIME: 7pm
VENUE: AGSM, UNSW
https://goo.gl/maps/4Pjwrs9u3KYPVpc99

Chairperson: Belinda Bennett

1. **Overview of agenda – identify top priorities to cover at this meeting** **Belinda**

2. **Intro to P&C Federation Guidelines** **Diane**
   Overview document Diane circulated yesterday

3. **Communications within Exec** **Belinda**
   Replace WhatsApp with Trello and Email ?

4. **Confirm December Exec meeting minutes** **Diane**
   Sally confirmed them (but she wasn't at that Dec exec meeting)

5. **Committees / coordinators** **Diane, Jimmy, Belinda**
   - By-laws sub-committee
   - Events sub-committee
     - Mothers Day/Fathers Day stall ?
   - Support Unit sub-committee
   - Library Friday coordinator
   - TASK coordinator/liaison
   - Canteen coordinator/liaison
   - Sustainability coordinator
   - Merit selection panels EOI list defer?

6. **Grievance, complaints and procedures policy** **Diane**

7. **Upcoming events**
   - P&C Information Night - confirm date & details Diane
   - Mother's Day stall – approve funding for stall ?
   - Meet and Greet – planning/to do list Rae

8. **Fundraising/Wish lists**
   - Event list on Trello Rae
   - Rae's draft budget Rae
   - Funding wishlist from parents (2019 survey) and seeking wishlist from school
   - Communicating fundraising (eg graphic on website/in office)

9. **Communications/engagement**
   - Facebook etc for the P&C Rae
   - Alternative P&C Meeting nights Diane

10. **Other miscellaneous – decide priority for discussion at meetings**

- Bi-directional speed camera and red light camera on Rainbow Street – need to nominate a person to champion this — Belinda - now
- Parent Class Reps — Kat
- Membership fees: do we want to propose an increase? — Belinda – defer?
- Revamp of School stream suggestion / presentation — Lucy – defer?
- P&C day on March 4 — Diane
- Kiss and Drop on Fennelly Street — Jimmy/Diane
- School Talent show – request parents can attend this event in 2020 — Anya – defer?
- BYOD survey results — Belinda - ?

11. Who chairs next Exec meeting

12. Any other business

Meeting close